

Agenda for November Meeting

The Courses Room, One Bird Cage Walk, London

On November 21 and 22 the Team Leaders will meet to discuss their incipient conclusions from the field work. This workshop is intended to give the team leaders an opportunity to share key findings; build on common areas and enhance analysis; identify areas of cross-fertilisation and cross-reference; and interrogate areas of difference.

The evaluations are independent studies, and it may be that different teams reach opposing conclusions on some points. It is not intended that the workshop should reach consensus on all issues, but flagging up areas of difference will at least allow team leaders to address them with particular care in their reports.

Following the agreements at the October CMG meeting, the November TL meeting will devote some time to trying to develop a draft list of preliminary findings.

Monday 21st

<i>Time</i>	<i>Organisation and function</i>	<i>Led by</i>
09:00	Welcome	
09:05	Outline of and agreement on the organisation of the workshop.	
09:15	Presentation of Coordination Study's main conclusions. It is not expected that these will be polished presentations, but will present the key findings that seem to be emerging from the team's work.	JB
09:45	Clarification of any issues from Coordination Study. This session will allow the other team leaders to quickly clarify any points of information from the presenting team leader. This will help to identify key points of difference for discussion later on.	JB
10:15		
10:45	Coffee	
11:00	Clarification of any issues from Needs Assessment Study	CdV
11:30	Presentation of Needs Assessment Study's main conclusions	CdV
12:00	Presentation of Capacities Study's main conclusions	AP
12:30	Clarification of any issues from Capacities Study	AP
13:00	Lunch	
14:00	Presentation of LRRD Study's main conclusions	EB/BT
14:30	Clarification of any issues from LRRD study	EB/BT
15:00	Coffee	
15:15	Presentation of Funding Study's main conclusions	?
15:45	Clarification of any issues from Funding study	?
16:15	Identification of and agreement on the list of issues where there are areas of disagreement or where discussions between the teams are needed.	JC/RH/J T
17:00	Close	

Tuesday 22nd

09:00	Introduction to the work plan for the day	
09:05	Working Session One	TL
10:45	What is the outcome from the discussion?	JC/RH/J T
11:00	Coffee	
11:15	Working Session Two	TL
12:45	What is the outcome from the discussion?	JC/RH/J T
13:00	Lunch	
14:00	Developing a list of preliminary findings	JC
15:00	Coffee	
15:15	Developing a list of preliminary findings	JC

16:30 Wrap up
17:00 Close

JT